

**JEFFERSON COUNTY RURAL WATER DISTRICT #13**

**1951 Wellman Rd. Lawrence, KS 66044**

**785-842-1502**

**www.jfrwd13.com**

**MONTHLY PUBLIC BOARD MEETING**

**Location: District Office - 1951 Wellman Rd.**

**February 21, 2019 - 7:00 p.m.**

**CALL MEETING TO ORDER:**

**GUESTS:**

- ✓ Jim Long, Karlin & Long, LLC: Management's Discussion and Analysis (MD&A) Review

**MINUTES FROM 01/17/2019 PUBLIC BOARD MEETING:**

**NEW CERTIFICATE AND TRANSFERS:**

**TREASURER'S REPORT:**

- ✓ Financial Summary
- ✓ Unpaid Bills Report

**DISTRICT MANAGER'S REPORT:**

- ✓ Monthly Activity Report
- ✓ Water Sales/Usage/Loss Report
- ✓ Home Works USA

**OFFICE MANAGER'S REPORT:**

- ✓ Accounts Receivable Aging Report
- ✓ Payment Method Review
- ✓ CD Renewal
- ✓ 2016 Expansion Project: Request from Applicant and General Review

**OLD BUSINESS:**

- ✓ Benefit Unit Price Based on Size of Meter/Flow Rate – Follow-up
- ✓ Change to Jefferson County Subdivision Regulations – Follow-up
- ✓ HDPE vs. PVC Pipe – Create Policy
- ✓ Operator in Responsible Charge Requirements per KDHE Regulations
- ✓ Emergency Water Supply Options

**NEW BUSINESS:**

- ✓ Management's Discussion and Analysis (MD&A) Review (with auditor)
- ✓ Identify Attendees for KRWA Conference
- ✓ Assign Voting Delegate and Alternate Delegate for KRWA annual business meeting at KRWA conference
- ✓ Report from Nominating Committee
- ✓ Review Calendar for Next Month's Agenda Items

**NEXT MEETING is ANNUAL MEETING - March 21, 2019**